

Resignation Process (At-a-Glance)

Members may resign at any time. To ensure a smooth transition, please follow these steps:

1. Submit Written Notice

- Provide your resignation in writing to the current Club President, Secretary/Treasurer, or Executive Director. Email or mailed letters are acceptable.

2. Settle Any Outstanding Dues

- All financial obligations must be paid before a resignation can be accepted. The Board may waive balances for good cause, in special circumstances.

3. Board Acceptance

- Your resignation becomes official once it is formally accepted by the Board of Directors. You will receive written confirmation.

4. Property & Reinstatement

- Resigning members forfeit any interest in Club funds or property. If you rejoin within five years, no admission fee is required.

For additional information, please contact:

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Constitutional Reference: *Rotary Club of Toledo Constitution, Article XI — Termination of Membership.*